

City of York Children's and Young People Health and Wellbeing Programme Board

Proposed Terms of Reference

Purpose

The establishment of the City of York Children's and Young People Health and Wellbeing Programme Board will provide oversight for the delivery of improvements to maternity, children's and young people's health and care in York. It will bring together providers and commissioners of maternity and children's health care services, and other stakeholders to reflect the work of the whole system.

The role of this Board will seek to co-ordinate maternity and children's health transformation activities in York, facilitating joint working whilst avoiding duplication. It will set the strategic direction to improve health and wellbeing outcomes, including the development of a high level strategy and delivery plan. It will draw on work from a variety of programmes, both locally and across the Integrated Care System, in seeking to secure a whole system approach to improving health and care outcomes and reducing health inequalities.

In order to do this the Board will also seek to influence and support the wider determinants of health including the work of the Council and other organisations in, for example, addressing poverty, improving educational outcomes, promoting economic opportunity and securing better housing. It will complement the work of the Safeguarding Children's Partnership ensuring a collective focus on outcomes for children and young people across the totality of their needs.

The Board will align its vision to that of the City of York Joint Health and Wellbeing Strategy, the York Health and Care Alliance, the HCV ICS Children and Young People's Alliance and HCV ICS Local Maternity System.

Key Principles

We will lobby and advocate for children, young people and their families by ensuring their voice is heard and represented in all that we do.

We will build an integrated local system which works for children, young people and their families to improve quality and experience of care and support.

We will seek to align resources, knowledge and expertise across organisational boundaries to drive integration of services and draw on regional and national expertise and evidence to inform best practice.

We will seek to reduce the duplication and overlap of workstreams / programmes to provide clarity and maximise the best use of resources.

We will adopt an asset based approach that enables children and young people to have the fullest life possible and which supports them, their families and carers in informed decisions;

We will be outcomes focused.

We will prioritise the reduction of inequalities.

Core Functions

Develop and oversee delivery of a City of York Children's and Young People's Plan.

Oversee development of the maternity, children and young people's Joint Strategic Needs Assessment (JSNA).

Ensure there is equal focus on integration of children's and young people's services within York as there is on adult's services, including children and young people's mental health services.

Provide local leadership and governance for the implementation of the HCV ICS Children and Young People's Alliance Transformation Programme.

Provide local leadership and governance of the HCV ICS Local Maternity System Transformation Programme.

Ensure that the mental health needs of children and young people are included in the overall Mental Health Strategy.

Work with different parts of the system to ensure better transitions for children and young people, including transition from childhood to adulthood.

Ensure the needs of infants, children and young people are fully reflected in locality plans and implemented.

Ensure the needs of children and young people are fully reflected in information management and technology and digital strategies for the city.

Ensure that the opportunities to improve care for children and young people are fully recognised in innovation strategies, including the role of medicines and devices, the use of apps and other software to increase personal choice and control.

Identify priorities and receive reports on progress from the key groups which report to the Board.

Delegate issues requiring detailed consideration to the appropriate sub-group or partner organisation.

Make recommendations on the development of services for children and young people within York.

Accountability and Reporting

The Board will be a sub-committee of the Health and Wellbeing Board and will be directly accountable to them. The Board will, at the minimum, report back to the HWBB annually.

The Board can establish sub-groups, task and finish groups and working groups to support it to undertake its responsibilities.

The Board will establish appropriate reporting and assurance mechanisms with the York Health and Care Alliance Board and the Humber, Coast and Vale Integrated Care System.

Chair and Vice-chair

The chair shall be the Director of Public Health and the Vice-chair shall be the Assistant Director of Public Health.

Membership

Sharon Stoltz (Chair)	Director of Public Health
Fiona Phillips (Vice-Chair)	Assistant Director of Public Health
Rose Howley	Head of Service of Multi-Agency Safeguarding Hub (MASH)
Maxine Squire	Assistant Director Education & Skills (CYC)
Jamaila Hussain	Director of Prevention & Commissioning (CYC)

ANNEX A

Anne Coyle	Interim Director of Children's Services (CYC)
Jodie Farquharson	Head of Public Health (Healthy Child Service)
Natalie McPhillips	Public Health Specialist Practitioner Advanced
Representative	Safeguarding Children's Partnership
Carol Redmond	Child & Adult Mental Health Services (CAMHS)
Alyson Scott	Chief Executive York MIND
Christine Marmion	Community & Voluntary Sector
Paula Middlebrook	Deputy Chief Nurse (CCG)
Susan De Val	Commissioning Manager (CCG)
Michala Little	Midwifery Service – York Hospital
Sal Katib	Head of Children's Nursing – York Hospital
Representation	Consultant Paediatrician
Representative	Primary Care
Representative	Schools and Education
Representative	Schools and Education
Cllr Ian Cuthbertson	Executive Member for Children and Education
Cllr Carol Runciman	Executive Member of Health and Adult Social Care & Chair of Health and Wellbeing Board
Tim Madgwick	Independent Chair of Mental Health Partnership

Other members may be co-opted onto the Board with the agreement of the Chair.

Meetings

The Board will aim to meet once every two months (6 meetings per year)

Quoracy

The programme board will be quorate when at least 4 are present including:

- The chair or vice chair
- At least 3 other non-CYC board members

Decisions

Any recommendations from the Board will need to be ratified within the governance arrangements of the individual organisations represented on the Board.

What the programme board does not do

The Board is not directly responsible for the management and delivery of services.

The Board does not have responsibility for budgets.

Programme Management and Secretariat

To be provided by City of York Council Public Health Team.

These Terms of Reference to be reviewed annually

Terms of Reference Ratified by the HWBB January 2022

Next Review Date: January 2023

Governance Structure

